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## SELF-REGISTRATION INSTRUCTIONS – OREGON CONFERENCE OF SDA – PORTLAND ADVENTIST ACADEMY

Oregon Conference of SDA Office of Education has elected to use the SafeSchools online safety training program. SafeSchools offers trainings in all facets of school safety issues.

As a parent of Portland Adventist Academy, the Office of Education would like to extend the offer of SafeSchool online safety training program to you. We have available Child Abuse and Concussion Safety Videos. . This is optional for all parents.

Use your registration key: **2eeb41b4**

Go to Oregon Conference SafeSchools homepage, <https://oregonconference-or.safeschools.com/>, and click “Register” (below the “Login” button). On the next screen you will be prompted to enter the registration key above. Next, you will be prompted to enter some basic information, including a username of your choice, which you will use to login to the system moving forward.

Use the “quick link” registration URL: <https://oregonconference-or.safeschools.com/register/2eeb41b4>

Enter the address above to your internet browser, and you will be directly taken to the registration page where you will enter your basic information, including your username.

Once you login to the site, you will see the Child Abuse and Concussion videos. This is optional for all parents. To begin a course, click on the title then follow the prompts. To earn a certificate of completion, you must complete all sections of a course and pass the quiz. You do not have to take SafeSchools courses in one sitting, however; if you are called away, the system will remember where you left off and allow you to pick up again at that point.

Your participation will help to make Portland Adventist Academy a safer place to work and learn! If you have any questions, please contact **Fawn Fahrer, Admin Assistant, Office of Education at 503-850-3551 or [fawn.fahrer@oc.npuc.org](mailto:fawn.fahrer@oc.npuc.org)**.